



County of Riverside Continuum of Care Homeless Management Information System (HMIS) Inter-Agency Data Sharing Agreement

By signing this Inter-Agency HMIS Data Sharing Agreement, _____ shall be designated a “participating agency” in the County of Riverside Continuum of Care HMIS. This agency agrees to share select HMIS Universal Data Elements and Program of Enrollment (when authorized to do so by the client) using the County of Riverside Continuum of Care HMIS (Homeless Management Information System). This agency’s client data shall be shared with all “participating agencies” that have a signed *Inter-Agency Data Sharing Agreement* on file with the HMIS Lead, Riverside County Housing, Homelessness Prevention and Workforce Solutions (HHPWS).

Each “participating agency” must also complete and comply with the *County of Riverside Continuum of Care HMIS Participating Agency Agreement*, and *County of Riverside Continuum of Care HMIS Charter (Policies and Procedures)*. Each individual HMIS user must complete and comply with the *HMIS User Agreement*.

What Client Data is being shared in HMIS:

- 3.1 Name
- 3.2 Social Security Number
- 3.3 Date of Birth
- 3.4 Race
- 3.5 Ethnicity
- 3.6 Gender
- 3.7 Veteran Status
- 3.8 Disabling Condition
- 3.10 Project Start Date
- 3.11 Project Exit Date
- 3.12 Destination
- 3.15 Relationship to Head of Household
- 3.16 Client Location
- 3.20 Housing Move-In Date
- 3.917 Living Situation
- 4.2 Income and Sources
- 4.3 Non-Cash Benefits
- 4.4 Health Insurance
- 4.5 Physical Disability
- 4.6 Developmental Disability
- 4.7 Chronic Health Condition
- 4.8 HIV/AIDS
- 4.9 Mental Health Problem
- 4.10 Substance Abuse
- 4.11 Domestic Violence
- 4.12 Contact
- 4.13 Date of Engagement
- Enrollment History(Project and Organization name)

Uses of Shared HMIS Data:

- Coordinate housing services for families and individuals experiencing or facing a housing crisis in Riverside County.
- Understand the extent and nature of homelessness in Riverside County.

- Evaluate performance and progress toward community benchmarks.
- Improve the programs and services available to Riverside County residents experiencing homelessness or a housing crisis.
- Improve access to services for all Riverside County homeless and at-risk populations.
- Reduce inefficiencies and duplication of services within our community.
- Ensure that all services are targeted to those most in need, including hard to serve populations.
- Ensure that clients receive the amount and type of services that best fits their needs and preferences.
- Pursue additional resources for ending homelessness.
- Advocate for policies and legislation that will support efforts to end homelessness in Riverside County.

Client Protection:

- Informed consent must be given by clients in order for their information to be shared among participating agencies in the Riverside County Continuum of Care HMIS.
- Informed consent is valid for (7) seven years from the date the client signed Consent for Release of Information form, unless the client revokes the consent in writing.
- Identifying client information will only be shared among agencies that have signed a data sharing agreement. At the time of informed consent, and at any point after, the client has a right to see a current list of participating agencies.
- Additional agencies may join the County of Riverside Continuum of Care HMIS and will be added to the list of participating agencies. As part of the informed consent process, clients must be informed that additional agencies may also have access to the client's information.
- HMIS users will maintain HMIS data in such a way as to protect against revealing the identity of clients to unauthorized agencies, individuals or entities.
- Clients may not be denied services based on their choice to withhold their consent.

This agency shall defend, indemnify, and hold all other agencies harmless from any and all claims arising out of another agency's negligent performance of this agreement. Any loss or liability to third parties or agencies resulting from negligent acts, errors, or omissions of a County of Riverside CoC HMIS "participating agency," while acting within the scope of their authority under this Agreement, shall be borne by that user exclusively.

Agreed to and signed by the following agency representative:

PRINTED NAME AND TITLE	AGENCY NAME
SIGNATURE	DATE