



**County of Riverside Continuum of Care
and Board of Governance**

**HMIS Administrators Council & CES
Committee Meeting**

**Wednesday, February 2, 2022
1:00 p.m. to 3:00 p.m.
Teams Meeting**

TEAMS/Teleconference Information:

[Click here to join the meeting](#)

Toll Free Dial in Number: +1 951-465-8390

Attendee Access Code: 818 549 693#

This meeting is being conducted utilizing teleconferencing and electronic means only. There will be no physical location for this meeting. This is consistent with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic.

Reasonable accommodation: Any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by emailing CoC@rivco.org or calling 951-235-8067. Notification at least 48 hours prior to the meeting start time will enable us to make reasonable arrangements to ensure accessibility to the meeting. Late requests will be accommodated to the extent feasible.

Public Comments by email: Anyone wishing to comment on an agenda item or any item not listed on the agenda may submit such comments by email at CoC@rivco.org. In the subject line provide your full name, email address, and the agenda item # above your written public comment(s). All emailed requests will be read aloud for the record and must be received prior to the 2 p.m. meeting start time.

Chair: Leonard Jarman

Vice Chair: Susan Larkin

1. Call to Order: Welcome & Introductions

2. Approval of Minutes:

2.1 August 4, 2021 and November 3, 2021 Meeting Minutes

Recommended Motion: Approve the August 4, 2021 and November 3, 2021 Meeting Minutes.

3. Public Comments

4. Standing Items

4.1 CES Lead Report

Myrel Cabezon, CES Lead Agency

4.2 HMIS Lead Updates

Gordon Kuang, HMIS Lead Agency

4.3 Data Quality Reports

Gordon Kuang, HMIS Lead Agency

Myrel Cabezon, CES Lead Agency

5. New Business

5.1 Agency License Issuance

Gordon Kuang, *HMIS Lead Agency*

Recommended Motion: *Adopt the following standards regarding agency license requests:*

- *A minimum of two (2) staff licenses to be issued per agency*
- *One additional license issued for each additional program*
- *One additional license issued for program with the capacity to serve 35 individuals or more*
- *Agencies can purchase additional licenses independently if needed.*
- *These provisions are contingent upon license availability shared by all Continuum of Care agencies participating in HMIS.*

6. Call for Agenda Items

7. Announcements

8. Adjournment

- The next regularly scheduled HMIS Administrators Council and CES Oversight Committee meeting will be held on May 4, 2022. Until further notice, all meetings will require adoption of a resolution allowing for teleconference pursuant to AB 361 (effective September 16, 2021).