



**EMERGENCY FOOD & SHELTER  
PROGRAM (EFSP)  
for Riverside County**

**PHASE CARES  
TECHNICAL ASSISTANCE TRAINING**

**May 18, 2020**

# Agenda

- **Welcome and Introductions**
- **Overview of EFSP**
- **Review of CARES RFA Process**
- **Review of CARES Application**
- **Questions**

# Welcome & Introductions

## **LOCAL BOARD CONTACT:**

**Tiffany Nelson, Community Program Specialist II**

## **FACILITATOR:**

**Tiffany Nelson, Community Program Specialist II**

**County of Riverside, Department of Housing, Homelessness Prevention  
and Workforce Solutions (HHPWS)**

## **WHAT IS YOUR...?**

- Name & Title
- Organization
- Number of years as EFSP recipient
- EFSP Service Category your agency will be applying for

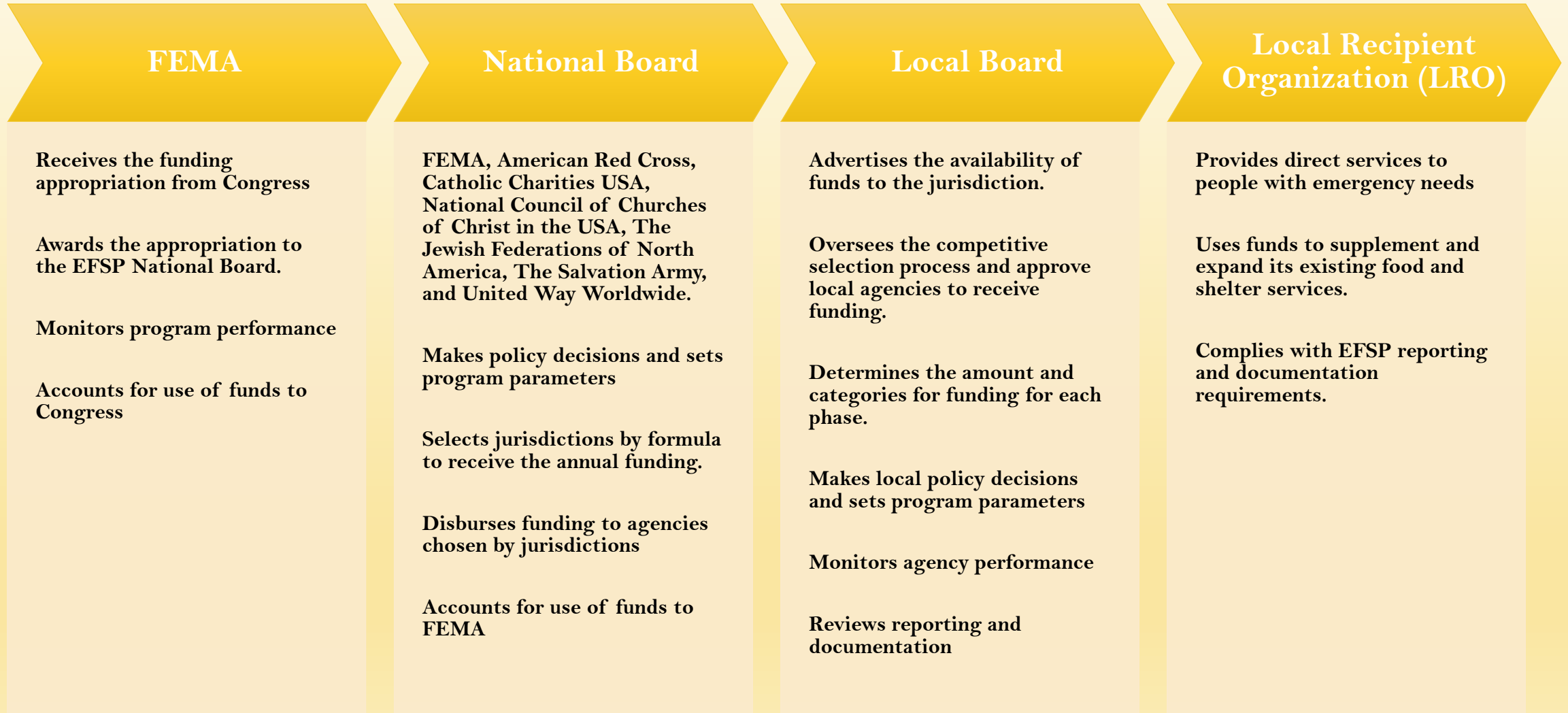


# OVERVIEW OF EFSP

# What is EFSP?

- The Emergency Food and Shelter Program (EFSP) is a Federal program administered by the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA). The Emergency Food and Shelter Program (EFSP) was authorized in 1983 under the Stewart B. McKinney Homeless Assistance Act, since renamed the McKinney-Vento Homeless Assistance Act.
- The EFSP was created to **supplement** and **expand** the work of local social service agencies, both nonprofit and governmental, in an effort to help people with economic emergencies.

# Chain of Responsibility



# County of Riverside Local Board

- American Red Cross
- Catholic Charities
- City of Riverside
- Community Action Partnership
- Corona Norco United Way
- FIND Food Bank
- Homeless Representative
- Riverside County Housing Authority
- Riverside University Health
- Systems - Behavioral Health
- Riverside County Veteran Services
- Salvation Army, Riverside Corps
- United Way of the Inland Valleys
- Valley Restart Shelter
- United Church of Christ

# Funding Priorities



**Shelter**



**Food**





REVIEW OF EFSP  
PHASE CARES RFA

# PHASE CARES

## Award Expectations

- Riverside County was awarded \$1,366,966 in 2020 to supplement emergency food and shelter programs throughout the County. This funding allocation is in addition to the allocation that Riverside County received for EFSP Phase 37.

## Spending Period

- The Phase CARES spending period set forth by the County of Riverside EFSP Local Board:

**January 27, 2020 – December 31, 2020**

# CARES RFA Timeline

<b>Release of Request for Applications</b>	<b>Thursday, May 14, 2020</b>
<b><u>Technical Training:</u></b>  (1) Department of Housing, Homelessness Prevention and Workforce Solutions (HHPWS)	<b>Monday, May 18, 2020</b>  2:30 p.m. - 4:30 p.m.
<b><u>Questions and Answer Period Ends:</u></b>	<b>Wednesday May 20, 2020</b> <b>5:00 p.m.</b>
<b><u>Deadline to Submit Application:</u></b> (by email only to <a href="mailto:EFSP@rivco.org">EFSP@rivco.org</a> )	<b>Thursday, May 21, 2020</b> <b>6:00 p.m.</b>

# CARES RFA

- Eligibility

- *All agencies providing emergency food and shelter services for at least one year in Riverside County can apply for funding*

- Categories

- *Riverside County only funds the following categories*
  - Shelter (Mass Shelter, Other Shelter (Motel Vouchers), Rent/Mortgage Assistance)
  - Food (Served Meals, Other Food, Food Pantries)

- Supervisorial Districts

- *Riverside County is separated and governed into five supervisorial districts. All applicants will be required to identify which of the five districts they intend to provide services.*

- Applications

- *All applicants must complete the required applications:*
  - All new applicants must complete the “New Applicants” portion of the application
  - Returning applicants must complete the “Returning Applicants” portion of the application

# Criteria for Local Recipient Organizations

For a local agency to be eligible for funding it must:

- Be nonprofit or an agency of government;
- Not be debarred or suspended from receiving Federal funding;
- Have a checking account and sign up for EFT (cash payments are not allowed);
- Have an accounting system or fiscal agent approved by the Local Board;
- Have a Federal Employer Identification Number (FEIN);
- Have a Data Universal Number System (DUNS) number issued by Dun & Bradstreet (D&B) and provide along with other required associated information;
- Have a valid email address for program communication and electronic signature processes;
- Conduct an independent annual audit if receiving \$100,000 or more in EFSP funds; conduct an annual accountant's review if receiving \$50,000 to \$99,999 in EFSP funds.
- Conduct annual audit, if expending \$750,000 or more in Federal funds, in compliance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 CFR 200 of the Office of Management and Budget (Uniform Guidance);
- Be providing services and using its other resources in the area in which they are seeking funding;
- Practice nondiscrimination (those agencies with a religious affiliation wishing to participate in the program must not refuse services to an applicant based on religion or require attendance at religious services as a condition of assistance, nor will such groups engage in any religious proselytizing in any program receiving EFSP funds;
- Have a voluntary board if private, not-for-profit; and,
- To the extent practicable, involve homeless individuals and families, through employment, volunteer programs, etc., in providing emergency food and shelter services.

# Eligible Activities

- Mass Shelter
- Other Shelter – (*Hotel or Motel Vouchers*)
- Rent/Mortgage Assistance
- Served Meals (*Mass Feeding*)
- Other Food (*Food Pantries, Food Vouchers and Food Banks*)
- Administrative Costs

# Supervisory Districts

## Riverside County Supervisorial Districts

District 1	District 2	District 3	District 4	District 5
<p><b>Cities of:</b> Canyon Lake Lake Elsinore Riverside (most portions) Wildomar</p> <p><b>Riverside Areas of:</b> Arlanza Arlington Canyon Crest Casa Blanca La Sierra Mission Grove Riverside National Cemetery UCR</p> <p><b>Unincorporated Communities:</b> Alberhill Air Force Village West Alessandro Heights Arnold Heights Box Springs Mountain California Meadows Canyon Ridge Canyon Spring Cottonwood Canyon Dawson Canyon De Luz Eastside El Cariso Gavilan Hills Glen Ivy Hot Springs Glen Valley Good Hope Hawarden Hills Horse Thief Canyon Ranch Hunter Industrial Park La Cresta Lake Hills Lake Mathews Lakeland Village Meadowbrook Mead Valley Mocking Bird Canyon Montecito Ranch Orangecrest Presidential Park Rancho Carrillo Rancho Capistrano Ramona Santa Rosa Plateau Sedco Hills Spanish Hills Sycamore Canyon Sycamore Creek Teneja Temescal Valleys Tongva Nation/ Traditional Trilogy The Farm The Orchard The Retreat University University City Victoria Victoria Grove Wild Rose Woodcrest</p>	<p><b>Cities of:</b> Corona Norco Riverside (western side) Eastvale Jurupa Valley</p> <p><b>Unincorporated Communities:</b> Coronita El Cerrito Highgrove Home Gardens</p> <p><b>Riverside Areas of:</b> Belltown Downtown Glen Avon Green River Indian Hills Jurupa Jurupa Hills Magnolia Center Mira Loma Pedley Prado Basin Rubidoux Sunnyslope</p>	<p><b>Cities of:</b> Hemet Murrieta San Jacinto Temecula</p> <p><b>Unincorporated Communities:</b> Aguanga Anza Diamond Valley East Hemet French Valley Garner Valley Gilman Hot Springs Glen Oaks Green Acres Homeland Idyllwild Lake Riverside Mountain Center Murrieta Hot Springs Pauba Valley Pine Cove Pine Meadow Pinyon Pines Poppet Flats Rancho California Sage Soboba Hot Springs Valle Vista Winchester Wine Country</p> <p>Cahuilla Indian Reservation Pechanga Indian Reservation Ramona Indian Reservation Santa Rosa Indian Reservation Soboba Indian Reservation</p>	<p><b>Cities of:</b> Blythe Cathedral City Coachella Desert Hot Springs Indian Wells Indio La Quinta Palm Desert Palm Springs (southern part) Rancho Mirage</p> <p><b>Unincorporated Communities:</b> Bermuda Dunes Chuckawalla Chiriaco Summit Chocolate Mountain Colorado River Communities Desert Beach Desert Center Desert Edge Desert Haven Desert Palms Eagle Mountain Indio Hills Joshua Tree Lake Tamarisk Mecca Mesa Verde Midland North Shore Oasis Ripley Sky Valley Salton Palo Verde Thermal Thousand Palms Valerie Jean Vista Santa Rosa</p> <p>Agua Caliente Reservation Augustine Indian Reservation Cabazon Band of Mission Indians Torres Martinez Reservation</p>	<p><b>Cities of:</b> Banning Beaumont Calimesa Menifee Moreno Valley Palm Springs (northern part) Perris</p> <p><b>Unincorporated Communities:</b> Badlands Banning Bench Box Spring Cabazon Cherry Valley Eden Hot Springs Gamet Juniper Flats Lake Perris Lakeview March ARB Menifee Valley Mission Lakes North Palm Springs Nuevo Oak Valley Painted Hills Pigeon Pass Reche Canyon Romoland San Geronio San Timoteo Canyon Sun City Quail Valley Twin Pines Whitewater</p> <p>Morongo Indian Reservation</p>

# PHASE CARES RFA

<b>New or Returning Applicant</b>	<b>Minimum request per supervisorial district</b>	<b>Maximum request per supervisorial district</b>
New Applicants	\$5,000	\$20,000
Phase 36 Returning Applicants	\$5,000	\$50,000

- ❖ **Funding Allocation** - The Local Board will allocate EFSP funds as follows: 65% of the funds will be allocated to housing and 35% of the funds will be allocated to food. The Local Board has the discretion to modify the housing and food allocations based on application requests.
- ❖ **Funding in Other Districts** - Applicants may apply for funding in any supervisorial district where they have an office or other physical presence, and in a district where they provide at least 5% of the organization's total services by service category to residents in/from that district as indicated by zip code. For example, to apply for funds in the food category the organization must have an office or service site AND have provided at least 5% of their total food services to persons in/from that district in the previous fiscal year.



# Application Standards

- All proposals must be submitted in accordance with the standards and specifications contained within this RFA and Attachment A - Project Application to be considered for funding.
- HHPWS shall not pay any costs incurred or associated in the preparation of this or any proposal or for participation in the procurement process.
- Project Application and Attachments are divided into four parts, each part must be completed by New Applicants. Each Phase 37 Award recipient must submit the required parts of the application to be eligible for award consideration. No handwritten copies will be accepted.
- Submit one application that includes four PDF parts and email to [EFSP@rivco.org](mailto:EFSP@rivco.org).
- Narrative is limited to a maximum of ten (10) pages including the questions. Narratives exceeding ten (10) pages will not be reviewed or scored. Narratives are not required to be resubmitted from agencies that received a funding award for Phase 37.
- New agencies must submit all required documentation.
- Agencies that were approved for an award in Phase 37 will not be reviewed to meet threshold requirements and will only be required to submit the following parts of the Project Application:
  - *Applicant Cover Page*
  - *Part B: EFSP Funding Request*
  - *a letter explaining how the agency's current programs and services have been impacted by COVID-19. Agencies should explain how they will increase their provision of services.*
- Agencies may withdraw their proposals at any time prior to the due date and time by submitting notification of withdrawal signed by the organization's authorized agent. Proposals cannot be changed or modified after the date and time designated for receipt.

# Scoring Process

New Applicants	Returning Applicants (not required for currently funded applicants)
<ul style="list-style-type: none"> <li>a. Priority/Needs Statement</li> <li>b. Performance Outcomes</li> <li>c. Accounting and Financial Management</li> <li>d. Capacity/Program Management</li> <li>e. Coordination and Collaboration</li> </ul>	<ul style="list-style-type: none"> <li>a. EFSP Funding History/Overview</li> <li>b. Performance Outcomes</li> <li>c. Capacity/Program Management</li> <li>d. Accounting and Financial Management</li> <li>e. Compliance and Grants Management</li> </ul>

**Scoring & Evaluation** - Only applications that pass the Threshold Review will be evaluated and scored by the Review and Evaluation Committee, comprised of non-conflicted Local Board members and volunteers from the community. Threshold Review is for compliance with the requirements of the RFA including timeliness, completeness and submission of attachments. Applications that do not pass submission threshold are not eligible to appeal.

**Compliance** - Organizations with unresolved EFSP compliance issues are not eligible to apply for funding until the compliance is cleared with National.

**Organizations that had funds reallocated** by Local Board mandate or returned funds to National as a result of gross negligence, inadequate use of funds, failure to use funds for purposes intended and any other violation of National and Local board guidelines for Phase 36 are not eligible to apply.

**Organizations that reallocated 25% or more** of their funding allocation to another LRO in either of the last two funded phases (Phase 35 and 36) will not be eligible to apply for the next phase.

**Scoring Deductions** - Ten (10) points will be deducted from the total score of LROs that did not turn in required reports and documentation from the previous phase (Phase 36) by the due date identified by either National or Local Board.

## Ranking and Funding

- All applications that receive a score of **70 or above** will be considered for funding. Ranking is determined by application score and region. Final ranking and funding recommendations are submitted to the Local Board for approval, and all funding recommendations are subject to National Board approval. The National Board directly funds all EFSP LROs.

# Ranking & Funding

- All applications that receive a score of **70 or above** will be considered for funding. Ranking is determined by application score and region. Final ranking and funding recommendations are submitted to the Local Board for approval, and all funding recommendations are subject to National Board approval. The National Board directly funds all EFSP LROs.
- Threshold Review - is for compliance with the requirements of the RFA including timeliness, completeness and submission of attachments.
- Applications that do not pass threshold requirements will not be considered for funding and are not eligible to appeal.
- Application Review - A Review Committee (local board members and other volunteer evaluators) is responsible for evaluating and scoring the application.
- Volunteer evaluators attend an orientation on the scoring process.
- Each application is read and scored by 2-3 evaluators.
- All applications that receive a score of **70** or higher will be considered for funding.
- Ranking is determined by application score and region.
- Final ranking and funding recommendations are submitted to the Local Board for approval, and all funding recommendations are subject to National Board approval.
- The National Board directly funds all EFSP LROs.

**Applications that do not meet these standards, will not pass the threshold requirement and will not be considered for funding.**



ATTACHMENT A –  
PROJECT  
APPLICATION

# Project Application

- Cover Page – All Applicants must complete the cover page
- Part A: Applicant information – Only New Applicants must complete Part A

Question 4) Was your organization selected for an EFSP funding award for Phase 36?

- *No – You are a NEW APPLICANT and may apply for a minimum of \$5,000 per district up to a maximum of \$20,000 per district.*
- *Yes – You are a RETURNING APPLICANT and may apply for a minimum of \$5,000 per district up to a maximum of \$50,000 per district.*

- Part B: Funding Request – All Applicants must complete Part B
- Part C: Required Documentation – Only New Applicants
- Part D: Application Narrative – Only New Applicants
- A letter is required from all applicants, explaining how the agency's current programs and services have been impacted by COVID-19. Agencies should explain how they will increase their provision of services if selected for COVID-19 funding. **This application is incomplete unless the letter is attached.**

# Mandatory Attachments for Returning Applicants

- Agencies that were approved for an award in Phase 37 will not be reviewed to meet threshold requirements and will only be required to submit the following parts of the Project Application:
  1. *Applicant Cover Page*
  2. *Part B: EFSP Funding Request*
  3. *a letter explaining how the agency's current programs and services have been impacted by COVID-19. Agencies should explain how they will increase their provision of services. **This application is incomplete unless the letter is attached.***

# Mandatory Attachments for New Applicants

- Copy of current 501(c)(3)
- Board Roster
- Scheduled Board Meetings
- Copies of Board Meeting Minutes
- Financial Year end Report - one of the following:
  - Independent Annual Audit
  - Annual Review
  - Financial Year end Report
- Match Documentation
- Client Forms
- Client Nondiscrimination Statement
- Mission Statement
- Motel/Hotel Agreement(s) (if applicable)
- Excluded Parties List (EPLS) verification
- 2-1-1 Community Resource Database Program Information Form
- CoC Membership Letter
- A letter is required from all applicants, explaining how the agency's current programs and services have been impacted by COVID-19. Agencies should explain how they will increase their provision of services if selected for COVID-19 funding. **This application is incomplete unless the letter is attached.**



SAM System for Award Management

USER NAME

PASSWORD

LOG IN

[Forgot Username?](#)

[Forgot Password?](#)

[Create an Account](#)

HOME

SEARCH RECORDS

DATA ACCESS

GENERAL INFO

HELP

### CREATE USER ACCOUNT

Your CCR username will not work in SAM. You will need a new SAM User Account to register or update your entity records. You will also need to create a SAM User Account if you are a government official and need to create Exclusions or search for FOUO information.

Create User Account

### REGISTER/UPDATE ENTITY

You can register your Entity (business, individual, or government agency) to do business with the Federal Government. If you are interested in registering or updating your Entity, you must first create a user account.

Register/Update Entity

New!

Use the SAM Status Tracker to:

Check Status

### SEARCH RECORDS

All entity records from CCR/FedReg and ORCA and exclusion records from EPLS, active or expired, were moved to SAM. You can search these records and new ones created in SAM. If you are a government user logged in with your SAM user account, you will automatically have access to FOUO information.

Search Records



## WHAT IS SAM?

Need Help?

The **System for Award Management (SAM)** is the Official U.S. Government system that consolidated the capabilities of CCR/FedReg, ORCA, and EPLS. There is NO fee to register for this site. Entities may register at no cost directly from this page. User guides and webinars are available under the Help tab.

### NEWS AND ANNOUNCEMENTS

Visit the new [openIAE GitHub site](#) for more information about SAM's data, web services, and [new RESTful API](#).

**Alert:** For an important notice about recent cyber security incidents that may impact Federal employees and contractors, please visit

### USER GUIDES/HELPFUL HINTS

Find the full SAM User Guide, Quick Start Guides, Helpful Hints, and Webinars on the HELP tab.

Use the [SAM Status Tracker](#) to check your SAM entity registration status.

### ATTENTION EXTRACT AND WEB SERVICE USERS

Support for the legacy-formatted extracts and web services in SAM ended on October 31st, 2014. Federal systems using SAM data must convert to the SAM-formatted extracts and web services. If you see "You do not have access to this extract" you need to submit a Data Access Request for the appropriate role by logging in with the account that needs the role. Go to "Data Access" then click on either "System Data Access Request" or "Individual Data Access Request" (depending on your user account type) and follow the prompts to submit the request.

...entId=e52db6cd-52bb-4e4a-a822-41d9d7f3c4c9&interactionstate=JBPNs\_r00ABXcwABBf...



## Search Records

Looking for entity registration records or entity exclusion records in SAM?

\* Use **Quick Search** if you know an entity's Business Name, DUNS number or CAGE code.

\* Use **Advanced Search** to structure your search using multiple categories and criteria.

Are you a Federal government employee?

\* Create a SAM user account with your government e-mail address and log into SAM before searching to see FOUO information and registrants who chose to opt out of the public search.

Conducting small business-focused market research?

\* In addition to what is contained in SAM, small businesses may supplement information about themselves in the SBA's [Dynamic Small Business Search](#).

Trying to find a contractor participating in the Disaster Response Registry?

\* Use the [new Disaster Response Registry Search](#) to search for contractors willing to provide debris removal, distribution of supplies, reconstruction, and other disaster or emergency relief services in the event of a national disaster.

### QUICK SEARCH:

(Example of search term includes the entity's name, etc.)

DUNS Number Search:



CAGE Code Search:

SEARCH

Need Help?

### ADVANCED SEARCH:

Use specific criteria in multiple categories to structure your search.

ADVANCED SEARCH - ENTITY

ADVANCED SEARCH - EXCLUSION

DISASTER RESPONSE REGISTRY SEARCH

## Search Results

Your search results represent the broadest set of records that match your criteria. You may get entity registration records that are still in progress or have been submitted, but not yet activated. Check the record status of each result and use the Search Filters to narrow your results.

Of note, some entities have chosen to opt out of public display. Even if they are registered in SAM, you will not see their entity registration records in a public search. You can only see them if you are logged in as a Federal Government user.

If you want to perform a new search, be sure to use the Clear Search button to remove your results. If you have a SAM user account and are logged in, you can use the Save Search button to run your current search again at a later time.

[Important message regarding exclusion searches.](#)

Clear Search

TOTAL RECORDS: 1

Save PDF

Export Results

Print

Result page 1 of 1

Sort by Modified Date

Order by

Descending

### FILTER RESULTS

#### By Record Status

Active

Inactive

#### By Functional Area

Entity Management

Performance Information

Your search returned the following results...

Entity	<b>Valley Restart Shelter Inc</b>	Status: <b>Active</b>
DUNS: <b>867800138</b>	CAGE Code: <b>6UE35</b>	<a href="#">View Details</a>
Has Active Exclusion?: <b>No</b>	DoDAAC:	
Expiration Date: <b>09/08/2015</b>	Delinquent Federal Debt?: <b>No</b>	
Purpose of Registration: <b>Federal Assistance</b>		
<b>Awards Only</b>		

### Glossary

#### [Search Results](#)

Entity

Exclusion

#### [Search Filters](#)

By Record Status

By Functional Area - Entity Management

By Functional Area - Performance Information

# Part B: EFSP Funding Request

- B.1 New applicants and New Phase 37 award recipients are limited to applying for a minimum of \$5,000 and a maximum of \$20,000 per supervisorial district. Applicants that have received previous EFSP funding in Phase 36 are limited to applying for a minimum \$5,000 and a maximum \$50,000 per supervisorial district.

<b>1. Food Services</b>	<b>a. Per Diem/ Per Meal</b>	<b>b. Estimated # of Meals/Food</b>	<b>c. Funds Requested (a x b = c)</b>
Served Meals	\$2.00*	1,000	\$2,000
Other Food (Food Distribution)	\$10.00	50 clients/month x 12 months	\$6,000
<b>TOTAL</b>			<b>\$8,000</b>
<b>2. Shelter Services</b>	<b>a. Per Diem Allowance Person/Night</b>	<b>b. Estimated # of Clients x Bed Nights (30 nights max per client)</b>	<b>c. Funds Requested (a x b = c)</b>
Mass Shelter (including ECWS)	\$12.50/night*	100 clients x 20 nights	\$ 25,000
Hotel/Motel Voucher	\$80.00	25 clients x 20 nights	\$ 40,000
<b>TOTAL</b>			<b>\$ 65,000</b>
<b>3. Rent/Mortgage Assistance</b>	<b>a. Average Assistance (Max \$1,200 one month rent/mortgage)</b>	<b>b. Anticipated # to Assist</b>	<b>c. Funds Requested (a x b = c)</b>
Rent/Mortgage Assistance	\$1,200	20 Households	\$24,000
<b>TOTAL</b>			<b>\$24,000</b>

**TOTAL REQUESTED FOR EFSP PHASE CARES**

**\$97,000**

# Part B: EFSP Funding Request

- B.2 Please complete the grid below. Refer to the list of Supervisorial Districts. The Total in the bottom right corner should equal the Total Requested for EFSP on B1.

Sup. District	Served Meals	Other Food	Mass Shelter	Other Shelter	Rent/ Mortgage Assistance	Per District Total
D-1	\$2,000	\$6,000	\$25,000	\$9,000	\$8,000	\$50,000
D-2	\$	\$	\$	\$	\$	\$
D-3	\$	\$	\$	\$15,500	\$8,000	\$23,500
D-4	\$	\$	\$	\$	\$	\$
D-5	\$	\$	\$	\$15,500	\$8,000	\$23,500

**TOTAL REQUESTED FOR EFSP PHASE CARES**

**\$97,000**

# Part B: EFSP Funding Request

- B.3 EFSP is intended to supplement and expand the program you are requesting funding for. Applicants will need to show that at least 55% of the total program budget is from other funding sources.

Service Category	Current Program Funds (Non EFSP Funds)	Sources of Current Program Funds (Non EFSP Funds)	EFSP Phase 37 Funds Requested
Served Meals	\$10,000	Panera, Stater Bros., Sprouts	\$2,000
Other Food	\$ 50,000	USDA, fundraising, CDBG, etc.	\$6,000
Mass Shelter	\$100,000	ESG, CDBG, County funds, private donations	\$25,000
Other Shelter	\$100,000	ESG, CDBG, Private fundraising	\$40,000
Rent/Mortgage Assistance	\$100,000	HUD, SSVF, ESG	\$24,000
<b>TOTAL</b>	<b>\$360,000</b>		<b>\$97,000</b>

## Match Example:

An LRO provides food distribution in District 4 and 5 with a program budget of \$180,000

To show the 55% match:

EFSP request - \$40,000

Match is - **\$62,000**

# Part C: Required Documentation

Required Documentation is different for new applicants and returning applicants and is a determining factor on whether you pass threshold.

Applications with missing attachments will **NOT** be scored.

Applications that do not pass threshold will **NOT** be scored.

# Part D: Application Narrative

Every question must receive a response.

Each application is read and scored by 2-3 evaluators.

All applications that receive a score of 70 or higher will be considered for funding.

**COVID-19 IMPACT LETTER IS REQUIRED OF ALL APPLICANTS FOR PHASE CARES**

**COVID-19 IMPACT LETTER (NO POINTS - this application is incomplete unless attached)**

Please attach a letter on your agency's letterhead explaining how the agency's current programs and services have been impacted by COVID-19. Agencies should explain how they will increase their provision of services if awarded Phase CARES funding.



# CARES RFA Timeline

<b>Release of Request for Applications</b>	<b>Thursday, May 14, 2020</b>
<b><u>Technical Training:</u></b>  (1) Department of Housing, Homelessness Prevention and Workforce Solutions (HHPWS)	<b>Monday, May 18, 2020</b>  2:30 p.m. - 4:30 p.m.
<b><u>Questions and Answer Period Ends:</u></b>	<b>Wednesday May 20, 2020</b> <b>5:00 p.m.</b>
<b><u>Deadline to Submit Application:</u></b> (by email only to <a href="mailto:EFSP@rivco.org">EFSP@rivco.org</a> )	<b>Thursday, May 21, 2020</b> <b>6:00 p.m.</b>



All questions regarding the RFA and Application should be directed to the Local Board Contact at [EFSP@rivco.org](mailto:EFSP@rivco.org)



Deadline to Submit Questions:  
Wednesday, May 20, 2020



Only questions received by e-mail will receive written responses and posted online at <http://dpss.co.riverside.ca.us/homeless-programs/emergency-food-and-shelter>

# QUESTIONS

# EFSP References

- Emergency Food and Shelter National Board Program  
<https://www.efsp.unitedway.org/efsp/website/index.cfm>
- Department of Housing, Homelessness Prevention and Workforce Solutions (HHPWS)
- Local Board Contact e-mail: [EFSP@rivco.org](mailto:EFSP@rivco.org)



THANK YOU!

GOOD LUCK!