



ADDENDUM NO. 1

August 10, 2023

REQUEST FOR PROPOSAL (RFP) # COARC-0017 FY 2023 CONTINUUM OF CARE (CoC) PROGRAM COMPETITION (FOR NEW AND RENEWAL PROJECTS)

CERTIFICATION OF RECEIPT OF ADDENDUM

I certify that I have received this addendum on behalf of the company listed below.

Signed: _____ Dated: _____

Name and title: _____

Company: _____

ADDENDUM NO. 1
TO RFP #COARC-0017

- 1.0** This addendum is considered to be part of the Request for Proposals (RFP) stated above. All other terms of the RFPs remain unchanged and in effect. This addendum is intended to provide additional information and/or to change requirements in the above referenced RFPs. Any information contained herein will be considered part of the RFPs and as such will be used in the evaluation of the bid responses. Attention all potential bidders, if you have already downloaded or submitted your proposal prior to the bid closing date, please review this addendum and download or submit your bid response again, should this addendum modify your initial bid response.

- 2.0** The following items must be completed and submitted as part of the proposal application for new projects and for renewal projects:
 - 2.1 [Housing First Assessment Tool \(Attachment 1\)](#); and
 - 2.2 [Equal Access Assessment Tool \(Attachment 2\)](#)

- 3.0** Disclaimer: HUD allows each project to have up to 10% Administrative Cost. This 10% will be split equally between the subrecipient and the Riverside County Housing and Workforce Solutions Department (HWS). During this RFP process, all project applicants are instructed to budget for up to 10% of the total requested amount as Administrative Cost for each new project or renewal project. Do not include the required match in any part of your calculation for Administrative Cost. Once the proposals have been selected and awarded by HUD, the proposed Administrative Cost will be split equally between HWS and subrecipients in the subrecipient agreements.

- 4.0** To verify that all Vendors have received a copy of this addendum, please sign the cover page of this addendum and return it with your proposal to:

County of Riverside HWS- CoC Division
Attn: RFP# COARC-0017
Email: COC@rivco.org

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