

Q&A COARC-0012 INVITATION TO BID (ITB) HHAP and CESH Rapid Rehousing

Q: Page 5 of the Invitation to Bid Terms and Conditions Document, instruction #8, states “**Return of Bid/Closing Date/Return to** – The bid response shall be submitted by 1:30 PM Pacific Standard Time on the closing date listed above. Bid responses not received by Housing and Workforce Solutions by the closing date and time indicated above will not be accepted. Delivery of the bid response shall be emailed to CoC@rivco.org and Rwalker@rivco.org on or before 11:59 PM PST.” Please confirm the 1:30PM deadline is a typo, with bidders having until 11:59PM PST to submit.

A: Yes Page 3 of the ITB Terms and Conditions Document, instruction #8 is a typo. All bid responses must be emailed to CoC@rivco.org and Rwalker@rivco.org on or before 1/17/2023 by **11:59 PM PST**.

Q: Page 5 of the Invitation to Bid Terms and Conditions Document states “To align the State and Federal spending requirements for the HHAP funds, it is anticipated that the term of the contract(s) shall be for 3 years.” Please confirm the available funding amount of \$1,086,780.16 is for one year.

A: The total available funding has been updated to \$1,261,968.59 (please see Addendum #1 Notice release date 12/29/2022) for up to 3 years.

Q: Page 9 of the Invitation to Bid Terms and Conditions Document states “Please separate the cost proposal and the financial statements (balance sheet and income statement) from the rest of the proposal in separate files.” Please confirm that instead of balance sheet, it should read Cost/Budget Narrative?

A: Bidders must submit financial statements (balance sheet and income statement) for its business that are dated no more than twelve (12) months prior to the date of the bid submission and cover a period of at least one (1) year. These statements should clearly identify the financial status and condition of the bidder's entire business entity.

This submission does not take place of Tab I: Cost Proposal & Budget Narrative.

Q: Please confirm bidders can add lines to the budget forms as needed. For example, if we are proposing more staff than lines provided.

A: Bidders can add lines to the budget form as needed.

Q: Page 1 of the Invitation to Bid Document notes the submittal deadline as Monday, January 17. Please confirm the date should read Tuesday, January 17.

A: Submittal Deadline should read **Tuesday**, January 17, 2023.

Q: Page 3 of the Invitation to Bid Document states “Collectively, a minimum of 100 households will be served through the Rapid Rehousing Program, with 80% of the households successfully transitioning into permanent housing by the end of the contract period.” Please confirm the minimum figure of 100 households is for a one-year period.

A: A total of 100 households will be served through this Rapid Rehousing Program collectively between all funded projects by the end of the maximum 3-year period.

Q: Please confirm bidders are to provide a one-year budget.

A: Cost proposals should reflect a one-year budget.

Q: To assure receipt of email, please confirm any file size limitations.

A: Respondents may submit multiple emails with the required components, if necessary.

Q: Please provide details on how will the county will confirm receipt of email submissions.

A: Bidders will receive an email confirmation of the submission with 48 hours of submission.

Q: In the bidder's response, the bidder just has to acknowledge that they have read and will agree to above, correct.....no extra narrative

A: Bidder must acknowledge that they have read and will comply with each respective statement.

Q: Any guidelines for amounts?

A: Bidder will need to determine the amount for proposed project.

Q: Where can I find the addendum?

A: This Invitation to Bid (ITB) and any ensuing Addendums are available at the following links:

<https://rivcohhpws.org/continuum-care-division> and www.publicpurchase.com

Q: Is there a maximum length of assistance that can be provided under Rental Assistance?

A: The maximum amount of rental assistance should not exceed 24 months.

Q: Will certain documentation such as rental calculations, housing occupancy inspections, etc. be required for both Rapid Rehousing and Rental Assistance services?

A: Yes, rent reasonableness and housing inspections will be required for rental assistance.

Q: Is there a household cap under CESH/HHAP Rapid Rehousing? For instance, under ESG-CV funds, Rapid Rehousing costs for landlord incentives could not exceed a maximum of 3 times the cost for rent.

A: Although there is no household cap for rapid rehousing assistance, bidders should conduct due diligence to ensure that housing costs are reasonable.

Q: Can we apply to provide services only to transitional age youth?

A: Yes

Q: Can we apply to provide services in certain cities/ Zones or do we need to provide county wide?

A: You can apply to provide services in any area.

Q: Would the intended target populations of marginalized individuals include domestic violence victims? Is this something you could see as being fitting for the program?

A: Bidders can provide proposals for any targeted population.